Application for
Non-Local Primary School Enrolment

Please read the information for parents on the back of this form.

A: STUDENT INFORMATION

<table>
<thead>
<tr>
<th>Family Name</th>
<th>Date of birth</th>
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Given Name: ____________________________  Male ☐  Female ☐

Address: ____________________________________________  Home phone: ______________

__________________________________________  Work/Mobile: ______________

Parent/Guardian’s Name: ____________________________  Relationship to student: ________

Present School: ____________________________  Present Year/Grade (K-6): ________

B: NON-LOCAL SCHOOL PLACEMENT REQUEST

School applied for: ____________________________  Year/Grade: ________

Proposed date of enrolment: ____________________________

Reason for application:

________________________________________________________________________________________

________________________________________________________________________________________

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__(Attach any further information that you feel may be relevant)__

I have also applied for enrolment at the following non-local school: ____________________________

and at my local school: ____________________________

Parent/Guardian signature: ____________________________  Date: ______________

C: SCHOOL USE ONLY

Date received: ______________  Place available: ______________  Parent advised on: ______________

Notes: ____________________________________________

________________________________________________________________________________________

________________________________________________________________________________________
Parents may apply for the non-local enrolment of their child in up to two (2) schools of their choice in addition to their designated local school. A separate application form is required for each school.

Reasons for choosing non-local placements may include:

- Change of residence
- Move from a non-government school
- Siblings already enrolled at the school
- Medical reasons
- Safety and supervision of the student before and after school
- Student welfare needs
- Particular educational programs or philosophies
- Structure and organisation of the school
- Size of the school
- Particular disciplinary procedures
- Attitude to school uniforms
- Travel arrangements and/or distance

The number of students a school may enrol is limited by the availability of classroom space. This means that some schools may not have room left for non-local enrolments after accommodating local children. To avoid disappointment, parents should check that there are places available in a school before applying.

Once a student enrols in non-local school, transfer to another non-local school will only be possible in exceptional circumstances. Transfer to the student’s local school will be allowed if space is available.

Parents can appeal against decisions regarding non-local placement by writing to the Assistant Director-General (Region).

FORWARD THIS FORM TO THE PRINCIPAL OF THE NON-LOCAL PRIMARY SCHOOL AT WHICH YOU ARE SEEKING PLACEMENT